



# President's Report for 2007

2007 was another successful year for rogaining in NSW.

## *Events*

We held our usual round of six rogaines. All attracted enthusiastic crowds – our usual mix of recreational and competitive rogainers. The Metrogaine saw us in and around Manly. Our Autumn 24 hour was held in a new area by the magnificent Turon River west of Capertee. The annual Paddy Pallin six hour in June was a great success, spirits not dampened by the preceding days of heavy rain which saw part of the course cut off from the hash house by floodwaters. The Lake Macquarie Rogaine in August enjoyed fine weather in the Watagan Mountains, on a fine new map. We went west again for the NSW Championships, covering part of the wild Goulburn River National Park. Finally, we had our Socialgane around the picture-postcard-perfect Port Stephens.

## *NSWRA Administration matters*

The membership secretary, Ian Almond, has provided a detailed report for 2007. Association membership numbers remained strong through the year, around the 1000 mark, and participation numbers remain healthy.

The treasurer, Tony Maloney, has provided a report and financial statements. The statements have been approved by the committee. The Association remains on a sound financial footing.

The greatest challenge faced by the organisation is the enlistment of sufficient numbers of volunteers from among our members to run our events. As we all lead busy lives, it can be difficult to fit in a major role at a rogaining event. We are lucky to have a core of committed members who take on these jobs. The committee is keen to ensure that we run the association efficiently and that we support our event organisers effectively. The following recent and proposed changes are aimed at these objectives:

1. Continued use of a commercial provider for on-line event entries.
2. Improved documentation to support event organisers.
3. Use of Navlight electronic scoring at bush events.
4. Proposed simplification of our membership system (to be presented to the 2008 AGM as an amendment to our constitution). If approved this will reduce the workload on event administrators.
5. Continue the transition to on-line communication with members and phase out the printed newsletter.
6. Encourage the out-sourcing of event services, eg catering, in particular for the benefit of other not-for-profit organisations.

## *NSWRA volunteers and committee for 2007*

All our activities are run 100% by our members who volunteer their time to make it all happen.

I'd like to take this opportunity to thank all those who have served on the Association committee this past year. These were:

*Treasurer, Tony Maloney*  
*Secretary, Alexa McAuley*  
*Membership Secretary, Ian Almond*  
*Public Officer, Julian Ledger*  
*Newsletter Editor, Peter Cox*  
*Events Manager, Paul and Debbie Stein*  
*Safety Officer, Richard Sage and Alan Mansfield*  
*ARA Representative, Alan Mansfield*  
*Archivist, Paul Batten*  
*Publicity, Ineke Kuiper*  
*Web Master, Joel Mackay*  
*Volunteer coordinator, Graeme Cooper*

Also I'd like to thank all those who volunteered to help at events over the past year. Too many to name here, except that I especially acknowledge key roles played by the following: Richard Green, Wendy and Peter McConaghy, Philip Whitten, Alexa McAuley, Ian Brown, Belinda and Andrew Pope, Bob Gilbert, Ian and Janette Dempsey, Greig Scott.

It is with sadness that we note the death in September of one of our founding members, Diane van Netten.

Mike Hotchkis  
President, NSW Rogaining Association

# Treasurer's Report for 2007

Dec 31 2007

## Summary Position

The Association made a profit of \$21,134.24 for the 2007 operational year building its net assets to \$60,230.90 represented by cash at bank. The Association faced further challenges and uncertainties through out the year with: -

- GST
- Significant expenditure on equipment,
- The expanding use of electronic punching and scoring, and
- Increasing requirement for paid services providers

so it's pleasing we have come through that in a financially sound manner. All NSW events were well patronised and therefore profitable.

Effective July 1, 2007, the GST turnover threshold for non for profit organisations increased from \$100,000 to \$150,000. This change allowed the Association to apply for de-registration from the GST regime and this was approved by the ATO effective October 1.

Major purchases through the year included a new PA system and more recently sufficient computer equipment to run the full administration process at each event. The purchase of a new trailer (approx \$5,000) is still pending and will be funded during 2008. By and large, these types of purchases, their life cycle maintenance costs and ultimate replacements are funded by an event levy. This is currently set at \$10 and is reviewed periodically by the committee.

Over \$7,000 was paid out in 2007 for the use of Nav Light. The Association's committee continues to look at various options in this field noting the full purchase price of the system will be in the order of \$25,000.

The Association continues to struggle to find full quotas of volunteers to run each event. As a result, more and more services are being outsourced and this continues to drive up event prices.

## Financial Statements

Attached are Association

- Balance Sheet as at 31 Dec 2007
- Profit and Loss for 2007

The detailed P&L reflects the problems associated with the quality of the management information and is not a 100% accurate reflection of the actual breakdown and allocation of income and expenses. The impact of the GST for 9 months should also be factored in.

# NSW Rogaining Association

C/O AJ Maloney  
L9 465 Victoria Avenue  
CHATSWOOD NSW 2067

## Balance Sheet

As of December 2007

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1-0000 Assets	
1-1000 Current Assets	\$60,230.90
Total Assets	<u>\$60,230.90</u>
2-0000 Liabilities	
Net Assets	<u>\$60,230.90</u>
3-0000 Equity	
3-8000 Retained Earnings	\$13,954.08
3-9000 Current Year Earnings	\$21,134.24
3-9999 Historical Balancing	\$25,142.58
Total Equity	<u>\$60,230.90</u>

# NSW Rogaining Association

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## Profit & Loss Statement

1/01/2007 through 31/12/2007

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4-0000	Income	
4-4100	Executive	\$2,331.82
4-5100	Membership	\$11,616.34
	Total Income	<u>\$13,948.16</u>
5-0000	Cost of Sales	
5-6000	Equipment	\$130.00
	Total Cost of Sales	<u>\$130.00</u>
	Gross Profit	<u>\$13,818.16</u>
6-0000	Expenses	
6-2100	Equipment	\$10,000.09
6-3100	Executive	\$6,737.06
6-4100	Newsletter	\$1,445.34
6-5100	Promotion	\$1,003.36
	Total Expenses	<u>\$19,185.85</u>
	Operating Profit	<u>-\$5,367.69</u>
8-0000	Event Income	
8-1000	Metrogaine	\$10,251.82
8-2000	Autumn Event	\$21,066.37
8-3000	Paddy Pallin	\$26,641.37
8-4000	Lake Macquarie	\$12,926.81
8-5000	Socialgaine	\$6,040.00
8-7000	NSW Champs	\$15,156.00
	Total Event Income	<u>\$92,082.37</u>
9-0000	Event Expenses	
9-1000	Metrogaine	\$2,465.48
9-2000	Autumn Event	\$12,934.43
9-3000	Paddy Pallin	\$23,467.48
9-4000	Lake Macquarie	\$12,590.51
9-5000	Socialgaine	\$4,127.10
9-7000	NSW Champs	\$9,995.44
	Total Event Expenses	<u>\$65,580.44</u>
	Net Profit / (Loss)	<u>\$21,134.24</u>

# NSWRA Annual Membership Report - 2007

**2006 ARA Membership Count**  
**2007 ARA Membership Count**

**1010** (includes 902 members and 108 international entrants at 7WRC)  
**955** (number of membership payments in 2007)

<b>Committee Meeting Date</b>	<b>Mar-07</b>	<b>May-07</b>	<b>Aug-07</b>
<b>Membership</b>			
Financial Members	950	1005	1003
Newsletter Subscribers	148	145	143
% Newsletters	16%	14%	14%

<b>Newsletter</b>				
Issue No.	120	121	122	123
Number of Copies	200	209	212	192
Number of Complimentary	32	32	32	32
Number Payment Due	41	39	46	36

<b>Recent Event</b>	<b>Metrogaine</b>	<b>Turon</b>	<b>Paddy Pallin</b>	<b>Lake Macquarie</b>	<b>NSW Champs</b>	<b>Socialgaine</b>
Name						
Number of Entries Received			756	245	250	223
Number of Entrants (started)	381	335	674	227	228	209
Number Paying Membership	250	194	56	121	84	114
% Paying Membership	66%	58%	8%	53%	37%	55%
Number Paying Newsletter	23	19	4	7	5	0
% Paying Newsletter	9%	10%	7%	6%	6%	0%
% First Time Entrants	29%	27%	32%			
% Email Specified	77%	77%	69%			

<b>Event Banking</b>	<b>07MG</b>	<b>07TU</b>	<b>07PP</b>	<b>07LM</b>	<b>07NC</b>	<b>07SG</b>
Membership	\$2,660.00	\$1,940.00	\$560.00	\$1,220.00	\$840.00	\$1,140.00
Newsletters	\$250.00	\$190.00	\$40.00	\$60.00	\$50.00	\$-
Other (WRC Clothing)						
<b>Total</b>	<b>\$2,910.00</b>	<b>\$2,130.00</b>	<b>\$600.00</b>	<b>\$1,280.00</b>	<b>\$890.00</b>	<b>\$1,140.00</b>

2007 TOTAL		
Events	Other	Total
\$8,360.00	\$1,190.00	\$9,550.00
\$590.00	\$570.00	\$1,160.00
	\$175.00	\$175.00
<b>\$8,950.00</b>	<b>\$1,935.00</b>	<b>\$10,885.00</b>

<b>Other Banking</b>	<b>20-Feb</b>	<b>5-Mar</b>	<b>23-Mar</b>	<b>18-May</b>	<b>27-Jul</b>	<b>13-Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Nov</b>	<b>Dec</b>
Membership	\$190.00	\$30.00	\$210.00	\$260.00	\$10.00	\$130.00	\$90.00	\$100.00	\$130.00	\$40.00
Newsletters	\$120.00		\$110.00	\$130.00		\$70.00	\$60.00	\$20.00	\$50.00	\$10.00
Other (WRC Clothing)	\$125.00		\$50.00							
<b>Total</b>	<b>\$435.00</b>	<b>\$30.00</b>	<b>\$370.00</b>	<b>\$390.00</b>	<b>\$10.00</b>	<b>\$200.00</b>	<b>\$150.00</b>	<b>\$120.00</b>	<b>\$180.00</b>	<b>\$50.00</b>

# Notes on the Special Resolution

## Special Resolution

A special resolution has been proposed by Mike Hotchkis (NSWRA President) and seconded by Alexa McAuley (NSWRA Secretary), to be put to a vote at the AGM. It has been endorsed by the NSWRA Committee at its meeting on 5th February 2008.

The text of the special resolution is attached.

The resolution refers to the current Rules of the NSW Rogaining Association, which .

## Brief explanation of the proposed changes in the special resolution

The main purpose is to update certain parts of our Rules to bring them into line with the current way we manage the Association. Also, the modifications provide greater flexibility in the way we administer our membership.

The new membership clause allows people to join in one of two ways: (i) through completion of an entry form for a NSWRA rogaine or (ii) through application sent to the membership secretary (for people who wish to maintain their connection with NSWRA while not attending events). This is in fact similar to recent practice. The new clause on fee structure allows different fee payments for the two methods of joining.

If the resolution is passed, it is the intention of the committee to set the membership fee charged when joining by way of event entry to \$0. This measure will greatly simplify our event administration system and reduce the burden on the volunteers who administer our events. Membership costs will be absorbed into event entry fees. In practice, the great majority the association's income is sourced from event entry fees anyway.

In addition to membership and fee options, the amendments address the following:

1. Number of committee members – bring the Rules into line with our current practice.
2. Deletion of reference to a Fund-raising Committee, which has not existed for many years.
3. Allow the use of email and internet for official communications to members.

As previously, the wording of our Rules remain closely aligned with that of the Model Rules issued by the Dept. of Fair Trading.

Mike Hotchkis  
NSWRA President

## **Special Resolution to amend the Rules of the NSW Rogaining Association Inc**

Proposed by Mike Hotchkis (NSWRA President) and seconded by Alexa McAuley (NSWRA Secretary), 5<sup>th</sup> February 2008.

Replace the current Rules 3 and 4 with the following:

“Application for Membership.

3. (1) Any person being a natural person aged 18 years or more may apply for membership of the association in the manner described in either Clause (2) or Clause (3) below.

(2) Application shall be made in writing on the form set out in Appendix 1 to these Rules, or in writing on such alternative form as may be adopted by the committee; and shall be lodged with the Secretary of the association, or with such person as is delegated by the committee to receive membership applications.

(3) Application shall be made by completing and submitting an entry form for an event organised by the association, where that entry form is stated to act as a membership form and is approved for that purpose by the committee.

(4) Applications shall be accompanied by payment of the sum payable under these Rules by a member as annual subscription and/or membership administration fee, as specified in Rule 8.

(5) Where an application is not accompanied by payment according to Clause (4), the applicant will be notified and required to make such payment prior to further consideration of their application for membership.

(6) Where the applicant has lodged an application under Clause (2), and payment of the fees due has been received, the Secretary of the association, or such person as is delegated by the committee to receive membership applications, shall enter the Applicant's name in the Register of Members and, upon the name being so entered, the Applicant becomes a member of the association.

(7) Where the applicant has lodged an application under Clause (3), and payment of the fees due has been received, the Applicant becomes a member of the association effective on the day of the event entered. The Secretary of the association, or such person as is delegated by the committee to receive membership applications, shall enter the Applicant's name in the Register of Members as soon as practicable after the date of that event.

Cessation of Membership.

4. A person ceases to be a member of the association if the person

(a) dies;

(b) resigns that membership;

(c) is expelled from the association; or

(d) has not re-applied for membership in accordance with Rule 3 within 12 months of the date of effect of their most recent previous membership application.”



Replace the current Rule 8 with the following:

“Fees, subscriptions, etc.

8. (1) A member of the association shall pay to the association an annual membership fee of \$2.00 or, where some other amount is determined by the committee, of that other amount, within 28 days of being notified in writing by the Committee that such annual membership fee is payable.

(2) In addition to any amount payable by the member under clause (1), a member who has lodged an application under Rule 3 Clause (2) shall pay to the association a membership administration fee of \$2.00 or, where some other amount is determined by the committee, of that other amount, within 28 days of being notified in writing by the Committee that such administration fee is payable.”

Rule 13 -- committee

Clause (1) (b) replace “3 ordinary members” with “up to 10 ordinary members”

Clause (5) Fundraising Committee: delete this clause in its entirety.

Rule 1, Clause (2), add part (c) as follows

“(c) with reference to communications with members:

(i) references to ‘in writing’ and ‘sending’ includes electronic means of communication

(ii) references to ‘written notice’ and ‘notice board’ includes electronic means of distributing or publishing information.”

END